

# BELL CITY WEDDINGS

uniquely yours.



*Let the fun begin!*

*you are cordially invited*

## WELCOME

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Say "I do" at Bell City. We make planning your wedding easier than you could ever imagine.

From a romantic ceremony in our garden setting to an elegant reception in our ballroom, followed by a night in a romantic suite - celebrate your nuptials from beginning to end at Bell City.

We offer flexible packages to suit every couple and space for up to 500 guests. From the moment you contact Bell City, our dedicated wedding specialists are here to handle all of your needs. Together we'll create an effortlessly elegant and romantic wedding.

Make an appointment today and see why Bell City is one of Melbourne's coveted wedding venues.





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*uniquely yours*

## THE CEREMONY

Choose between our garden terrace, marquee, poolside or function room for your ceremony.  
The use of our extensive grounds for photos is included when you choose to exchange your vows with us.

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### CLASSIC

Venue space for 2 hours  
32 chairs with covers  
and sashes  
Microphone and PA system  
7 metre red carpet  
Signing table  
Bubble wands

// \$900

### LUXE

Venue space for 3 hours  
32 chairs with covers  
and sashes  
Microphone and PA system  
7 metre carpet (your colour choice)  
Signing table  
Bubble wands  
Stylish arch with chiffon  
Welcome signage and frame

// \$1100

### PREMIUM

Venue space for 3 hours  
32 chairs with covers  
and sashes  
Microphone and PA system  
7 metre carpet (your colour choice)  
Signing table  
Bubble wands or rose petals  
Stylish arch with floral arrangement  
Welcome signage and frame  
Refreshment stand (non-alcoholic)

// \$1850

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*because you deserve more...*

Cocktail on arrival - \$3\* | Bubble wands - \$45 | Rose petals - \$100 | Stylish arch - \$500 |  
Stylish arch with floral arrangement - \$500 | Extra chairs (chair cover and sash) \$5.50 |  
Welcome signage and frame - \$150 | Refreshment stand (non-alcoholic) - \$350

\* price per person

\* additional surcharge applies for ceremony only

*Kick your feet up*

## THE RECEPTION

Our reception packages include chair covers and sashes, a private suite, cake and gift tables, personalised menus, table linen, lectern and microphone with PA system, dancefloor, hurricane vase with candle centrepieces, menu tasting for two and a dedicated wedding executive.

### CLASSIC CELEBRATION

Canapés on arrival  
Bread rolls with butter  
2 course menu  
Entree - alternate  
Main - alternate  
Dessert - your wedding cake  
Coffee, tea and chocolates to finish  
4 hour standard beverage package

Sunday to Friday // \$105\*  
Saturday // \$110\*

### INDULGENCE

Canapés on arrival  
Bread rolls with butter  
3 course menu  
Entree - alternate  
Main - alternate  
Dessert - 1 dish or shared  
petite fours  
Your wedding cake served on platters  
Coffee, tea and chocolates to finish  
Cocktail on arrival  
5 hour standard beverage package

Sunday to Friday // \$115\*  
Saturday // \$120\*

### WINTER MAGIC

Canapés on arrival  
Bread rolls with butter  
3 course menu  
Entree - alternate  
Main - alternate  
Dessert - 1 dish or shared  
petite fours  
Your wedding cake served on platters  
Coffee, tea and chocolates to finish  
5 hour standard beverage package

Sunday to Saturday  
(May - August) // \$105\*



*Because you deserve more...*

Cocktail on arrival - \$3\* | Main table centrepiece - from \$80 | Floral table centrepieces - from \$5\*  
DJ and MC - from \$10\* | Ceiling drapes (Ballroom only) - \$550 | Beverage package upgrade - \$5\*  
Life-size 'LOVE' letters - \$500 | Instagram frame - \$100

All packages require a minimum of 50 guests. Reduced rates for children.

\* price per person

\* add-ons minimums apply



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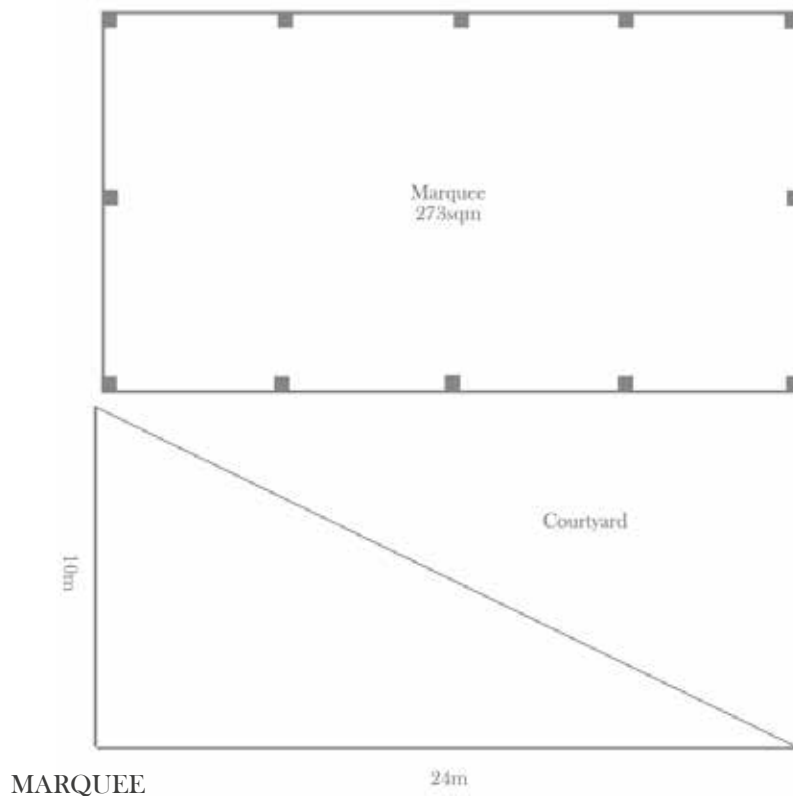


*uniquely yours*

## THE SPACES

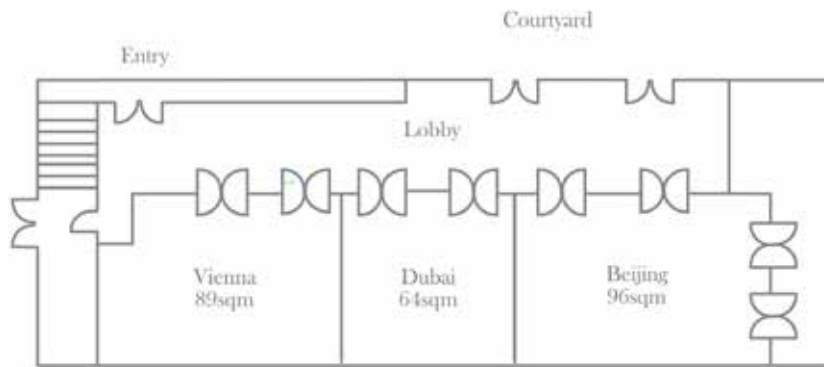
Bell City boasts its very own Ballroom and Marquee as well as a range of indoor and outdoor spaces to cater for wedding ceremonies and receptions.

SPACE	AREA (SQM)	CEILING (M)	BANQUET CAPACITY	COCKTAIL CAPACITY
Ballroom	395	4	300	500
East Wing	251	2.5	17	200
New York	268	2.5	150	230
Marquee	273	2.8	240	400
Gardens	300	-	-	100
Poolside Terrace	175	-	80	150
Poolside Gardens	782	-	-	350





BALLROOM



EAST WING



NEW YORK

\* max capacities are subject to change according to individual requirements such as staging or dancefloor

*timing is everything*

## THE WEDDING CHECKLIST

### 12 months before

- Announce your engagement
- Choose a wedding date
- Set a budget
- Compile a guest list
- Choose a wedding party
- Book a site with Bell City to view Ceremony and Reception locations
- Choose a marriage celebrant
- Book Bell City for your wedding
- Book your Photographer and Videographer
- Research honeymoon destinations
- Investigate bridal gowns and accessories
- Send 'save the date's

### 6-9 months before

- Begin shopping for a bridal gown (no later than 6 months to order one in)
- Select a wedding registry or select a wishing well option
- Book your honeymoon
- Shop for bridesmaid dresses and accessories
- Choose wedding rings
- Arrange transportation
- Order wedding invitations and stationary
- Reserve hotel rooms for out of town guests
- Order wedding cake
- Research and book florist
- Book musicians, DJs, MC and entertainment
- Finalise the guest list and the mailing list
- Meet with marriage officiant to discuss service details
- Reserve a hotel for your wedding night
- Update passports if required

### 3-5 months before

- Meet with hair and makeup stylist
- Select grooms and groomsmen outfits
- Schedule dance lessons if required
- Arrange vaccinations required
- Order or make bonbonniere/flavours
- Meet with Photographer and finalise the location plans



## 1-2 months before

- Send invitations
- Purchase bridal party gifts
- Choose Ceremony and Reception music
- Discuss final plans with florist
- Bell City menu tasting
- Meet with the Bell City Wedding Executive to go over the planning documents
- Arrange seating plans
- Book final bridal gown fitting
- Have engagement ring cleaned
- Choose dates for the Hens and Bucks night
- Hair and makeup trials
- Meeting with your MC for the reception
- Purchase a wishing well, guests book, cake knife and champagne flutes
- Order wedding place cards and ceremony booklets
- Record incoming RSVPs

## 2 weeks before

- Hold Bucks and Hens nights
- Pick up suits, dresses and wedding gown
- Write your vows
- Send Bell City your final guests list and dietaries
- Write your wedding speech
- Pick up your rings
- Confirm suppliers
- Start breaking in your wedding shoes

## 1-2 days before

- Wedding Ceremony rehearsal at Bell City
- Get spray tan and nails done
- Drop off your items to Bell City

## After the wedding

- Mail 'Thank You' cards
  - Send Bell City a great Review 😊
  - Notify your change of name and address as per your celebrants instructions
  - Collect your marriage certificate
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*come stay with us*

## THE ACCOMMODATION

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Finish your wedding day with a night to remember at Mantra Bell City. Our gorgeous hotel rooms feature contemporary furnishings and stunning city or mountain views. With access to a range of great facilities and in-room features to make your stay comfortable, Mantra Bell City is the perfect choice for a truly romantic experience.

Wait...there's more...

If you book 5 or more accommodation rooms we will throw in an Executive Suite for the night of your wedding with extras.

### Executive Suite

Chocolate dipped strawberries

Sparkling wine

Room service breakfast

1pm late check-out

Car parking



*Let's get started*

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